

**Beechdale Medical Group**  
**MINUTES OF PPG MEETING HELD ON WEDNESDAY 27 APRIL 2016**

**PATIENT GROUP**

Doreen Brooks – Chairperson

Sally, Frederick Jeffery, Brian Buckland, Sharon Goddard, Rosemary Clarke, Jim Clarke, Sandra

**STAFF**

Amanda McGee - Practice Manager (Beechdale Surgery)

Yvette Beighton - Practice Manager (RHR)

Charleen – Practice Manager ( Dr Cockerill’s Surgery)

Dani – IT Manager

Bani Bora – Secretary (Boulevard Surgery)

**Apologies:** Shelley Taylor - Business & Practice Manager

Mary & Terence - Patient Group

**MERGER**

Merger completed with RHR Surgery on 1 April 2016 and is fully functional under the Beechdale Medical Group and is up and running.

Merger with Dr Cockerill’s surgery (in Strelley) currently in progress

All four surgeries will operate under same umbrella.

All new information regarding mergers will be in the Practice Leaflet in all four surgeries.

**EXTENDED OPENINGS - LATE NIGHT SURGERY & WEEKEND OPENINGS**

Across the Group three late night surgeries are offered:

Boulevard Surgery - Wednesdays

Beechdale Surgery - Mondays

RHR Surgery - Tuesdays

Beechdale Surgery - Saturdays

Boulevard Surgery - Sundays

**STAFF CHANGES**

We have welcomed new staff members Silvia and Frankie have been appointed and have been working across the group.

Dr Ije Nadi is currently working at RHR.

All members of staff are flexible in working at all sites.

**NEW PPG MEMBERS**

Drive to recruit new PRG members to be instigated. Doreen and Sally are to visit all four sites to recruit more patient members - Amanda to do new handout.

Future PPG meetings also to be held at RHR surgery and Strelley Surgery

**INR STAR MACHINE**

It was requested that an INR STAR machine for warfarin blood testing might be purchased for use across the group.

This item to be discussed at the next Partner's meeting to see if it is viable

**YEARLY HEALTH CHECKS**

Yearly health checks for patients with chronic disease are carried out on their birthday month. This system is proving successful at the Boulevard & Beechdale Surgeries and will now be introduced in the new surgeries.

**ON LINE APPOINTMENTS**

Online appointments and prescription requests are going well with each site operating independently. Eventually systems are to be synchronised

**ALLOCATION OF NAMED DOCTOR**

All over 70 years old patients are allocated a named doctor, but patients can see any other doctor too.

**REPEAT PRESCRIPTIONS**

All repeat scripts if not been issued recently has to be verified by GP for re-issue.

**DATE OF NEXT MEETING:** To be confirmed